

# **STANDARD PROCEDURE G-6040**

**PROGRAM:**    **Standard Work Aids**

**PROJECT:**    **Cost Estimating Tasks (CET's)**

**SUBJECT:**    **CET-4 Ground Rules and Assumptions  
Checklist**

**Authorized by:** \_\_\_\_\_  
**Charlotte Y. diCenzo, Cost Accounting (CFG) Branch Chief**

**Dated on** \_\_\_\_\_

**Total Pages 2**

**STANDARD PROCEDURE**  
**SUBJECT: CET-4 Ground Rules and Assumptions Checklist**  
**SUPERSEDES:**

**G-6040**  
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**April 23, 2003**

1. What year dollars the cost results are expressed in, e.g., [FY94](#)\$. \_\_\_\_\_
2. Percentages (or approach) used for computing program level wraps: i.e., fee, reserves, program support, [OCD](#), Phase B/Advanced Development, [PMS/IMS/ROS](#), [HQ](#) taxes, Level II Program Office. \_\_\_\_\_
3. Production unit quantities, including assumptions regarding spares. \_\_\_\_\_
4. Quantity of development units, prototype or prototype units. \_\_\_\_\_
5. Life cycle cost considerations: mission lifetimes, hardware replacement assumptions, launch rates, number of flights per year. \_\_\_\_\_
6. Schedule information: Development and production start and stop dates, Phase B Authorization to Proceed (ATP), Phase C/D [ATP](#), first flight, Initial Operating Capability (IOC), time frame for life cycle cost computations, etc. \_\_\_\_\_
7. Use of existing facilities, modifications to existing facilities, and new facility requirements. \_\_\_\_\_
8. Cost sharing or joint funding arrangements with other government agencies, if any. \_\_\_\_\_
9. Management concepts, especially if cost credit is taken for change in management culture, New Ways of Doing Business (NWODB), in-house vs. contract, etc. \_\_\_\_\_
10. Operations concept (e.g., launch vehicle utilized, location of Mission Control Center (MCC), use of Tracking and Data Relay Satellite System (TDRSS), Deep Space Network (DSN), or other communication systems, etc.). \_\_\_\_\_
11. Commonality or design inheritance assumptions. \_\_\_\_\_
12. Specific items excluded from the cost estimate. \_\_\_\_\_